

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS**
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 2/26/2021

BOARD MEMBERS PRESENT: Dennis M Baughman, LCPC - Chair
Spencer Zitzman, Ph.D., LMFT
Regina R Moro, Ph.D., LPC
Steven I Lanzet, LCPC, LMFT
Tami S Kammer, LMFT, LCPC

DIVISION STAFF: Russell Barron, Division Administrator
Dawn Hall, Section Chief
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Greg Floyd, Financial Unit Manager
Tyler Williams, Board Prosecutor
Pam Rebolo, Board Specialist

OTHERS PRESENT: Stephanie Alvarez, Idaho Association for Spiritual,
Ethical, and Religious Values in Counseling
Susan Pennington, Idaho Association of Marriage
and Family Therapists
Cassidi Klimek, Idaho Mental Health Counselors
Association
Aimee Chaille, Licensee
Jill Levering, Licensee
Amanda Lewis, Applicant
Kell Wagner, Applicant
Amy Prestin, Applicant

The meeting was called to order at 8:30 AM MST by Dennis M Baughman, LCPC.

APPROVAL OF MINUTES

Dr. Moro made a motion to approve the minutes of 12/4/20 as amended. It was seconded by Ms. Kammer. Motion carried.

\$\$InvestigativeReport\$\$

Ms. Peel gave the investigative report, which is linked above.

EXECUTIVE SESSION

Dr. Moro made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Kammer. The vote was: Dr. Moro, aye; Ms.

Kammer, aye; Dr. Zitzman, aye; Mr. Lanzet, aye; and Mr. Baughman, aye. Motion carried.

Mr. Lanzet made a motion to come out of executive session. It was seconded by Dr. Moro. Motion carried.

DISCIPLINE

Mr. Williams presented a memorandum regarding case numbers COU-2021-6, COU-2021-7 and COU-2021-10. After discussion, the Board gave recommendations for appropriate discipline.

FOR BOARD DETERMINATION

Ms. Kammer made a motion to approve the Division's recommendation and authorize closure in case number(s) I-COU-2019-27, I-COU-2019-35, I-COU-2019-40, I-COU-2019-41, I-COU-2021-12, I-COU-2021-22 and I-COU-2021-24. It was seconded by Dr. Zitzman. Motion carried.

Ms. Kammer made a motion to approve the Division's recommendation and release from probation case number COU-2015-3. It was seconded by Dr. Zitzman. Motion carried.

LAWS AND RULES

"Pursuant to Section 67-5226, Idaho Code, the Governor has found that temporary adoption of rule 24.15.01 is appropriate to protect the public health, safety, and welfare of the citizens of Idaho and confer a benefit on its citizens. These rules implement the duly enacted laws of the state of Idaho, provide citizens with the detailed rules and standards for complying with those laws, and assist in the orderly execution and enforcement of those laws. The expiration of these rules without due consideration and processes would undermine the public health, safety and welfare of the citizens of Idaho and deprive them of the benefit intended by these rules. The Governor has also found that the fees being imposed are justified and necessary to avoid immediate danger to the Board's budget, to the state budget, to necessary state functions and services, and to avoid immediate danger of a potential violation of Idaho's constitutional requirement that it balance its budget.

Therefore, we are adopting this/these temporary fee rule(s) to be effective upon *sine die* of the 2021 session of the Idaho Legislature. The approval is conditional and will only become effective if the rules are not otherwise approved or rejected by the Legislature and/or not extended pursuant to the Idaho Administrative Procedure Act, including sections 67-5291 and 67-5292, Idaho Code."

Ms. Kammer made a motion to approve the temporary rules. It was seconded by Mr. Lanzet. Motion carried.

Mr. Baughman left the meeting at 11:12 AM. Vice chair Dr. Zitzman has continued the meeting.

FINANCIAL REPORT

Ms. Eavenson gave the financial report, which indicated that the Board had a cash balance of \$128,909.20 as of 1/31/21. Mr. Lanzet requested information regarding the number of non current licensees and if that category pertains to being upgraded to another license. Mr. Lanzet also requested information regarding in state mileage expense of Board members as the Board has not traveled during COVID and the number of licenses and renewal fees with a five year breakdown.

Dr. Zitzman would also like the final expense information regarding the move to the Chinden campus.

The Division stated they would have this information at the next Board meeting.

DIVISION BUSINESS

The Board reviewed the To Do List and no action was taken.

BOARD BUSINESS

DIVISION'S FUNCTIONAL AND ORGANIZATIONAL STRUCTURE

Mr. Barron addressed the Board regarding concerns of the Board's location on the organizational chart. Mr. Barron reassured the Board that the location in the Division's three separate sections will not change how the Board is served. The decision on where Boards were placed was due to workload and functions. Mr. Barron stated this still may change in the future as the Division brings on more agencies.

Mr. Lanzet asked about the impaired professionals subcommittee that the Board's association has been addressing. Mr. Barron stated that the Division has a request for proposal with agencies that are interested with a recovery program which will be used by all Boards not individually. Mr. Lanzet also addressed concerns with the investigation backlog. Mr. Barron stated that all Boards have different investigative procedures and as the Division brings on other agencies and more employees, this should also bring the backlog down.

Mr. Barron also stated that there is a project to address technology to streamline the application process so that applicants can apply for licensure online for all occupations served by the Division.

ASSOCIATION OF MARITAL AND FAMILY THERAPST ANNUAL DUES (AFMTRB)

Ms. Kammer made a motion to pay AFMTRB for dues in the amount of \$500.00. It was seconded by Dr. Moro. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from Shontae Cone regarding gaining supervision hours through hypnotherapy for LCPC licensure. The Board directed the Division to respond that it would be acceptable as long as it is in a supervision plan.

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Mr. Lanzet made a motion to come out of executive session. It was seconded by Dr. Moro. Motion carried.

APPLICATIONS

Mr. Lanzet made a motion to accept the Inquiry on Impact of Conviction for the following:

901180636

It was seconded by Ms. Kammer. Motion carried

Dr. Moro made a motion to approve the following pending receipt of additional information and have a Board member review:

COUA 7765

It was seconded by Ms. Kammer. Motion carried.

NEXT MEETING is scheduled for May 21 at 8:30 AM MDT.

ADJOURNMENT

Ms. Kammer made a motion to adjourn the meeting at 2:05 PM MST. It was seconded by Dr. Moro. Motion carried.

Dennis M Baughman, LCPC, Chair